



# SHAREPOINT ONLINE



SharePoint is a collaboration and document management platform included with many 365 subscriptions. It helps businesses securely store, organize, share, and manage information while enabling teams to work together more effectively.

BUSINESS  
CONTINUITY



**CENTRALISED  
DOCUMENT  
STORAGE**

**IMPROVED  
COLLABORATION**

**CONTACT  
US NOW**



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## REPLACE YOUR SERVER

SharePoint in many cases can replace your File Server for storage of data.



## FEATURES

- Store all company documents in one secure location.
- Eliminate multiple copies of the same file.
- Easily search for documents using keywords and metadata.
- Access files from anywhere with an internet connection.
- Multiple people can work on the same document simultaneously.
- Access documents from PC, Mac, tablet or mobile.
- Quickly locate documents, people and information.

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**IT THAT JUST WORKS**